



FINAL

DHS Child Welfare Advisory Committee
Teens Subcommittee
February 8, 2006

Members

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|--|---|--|-------------------------------------|
| <input checked="" type="checkbox"/> Karen Andall | <input checked="" type="checkbox"/> Michael Kurtz | <input type="checkbox"/> Mary Nathe | <input type="checkbox"/> Nan Waller |
| <input type="checkbox"/> Janet Arenz | <input type="checkbox"/> Jean Lasater | <input checked="" type="checkbox"/> Pam Patton | |
| <input type="checkbox"/> Mike Balter | <input checked="" type="checkbox"/> Shary Mason | <input checked="" type="checkbox"/> Trish Reding | |
| <input type="checkbox"/> Leslie Currin | <input checked="" type="checkbox"/> Julie McFarlane, by phone | <input type="checkbox"/> Christine Stetzer | |

DHS Staff

- | | | |
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| <input checked="" type="checkbox"/> Mickey Serice | <input checked="" type="checkbox"/> Caroline Burnell | <input checked="" type="checkbox"/> Rosemary Iavenditti |
| <input type="checkbox"/> Marita Baragli | <input type="checkbox"/> Devon Burris | <input checked="" type="checkbox"/> Dave Lyda |
| <input checked="" type="checkbox"/> Bill Bouska | <input type="checkbox"/> Sue Faw | <input checked="" type="checkbox"/> Clayton Rees |
| | <input checked="" type="checkbox"/> Elaine Wallick | |

Minutes prepared by Pam Pearson
Guest: Pamella Anderson

Subcommittee Minutes Approval

The December 7, 2005, minutes of the Teens Subcommittee were approved. They will be presented to CWAC at the March 8, 2006, meeting.

Subcommittee Chair Position – Mickey Serice

The CWAC bylaws, which we expect to have adopted before the next CWAC meeting, state that subcommittee chairs will be appointed by the CWAC chair. If any Teens Subcommittee members are interested, Mickey will forward their names to Judy Stiegler.

Karen Andall suggested Michael Kurtz because of his position at OCCF that provides coordination among partners and his work on implementing HB 2202 (runaway and homeless services and support). Michael is open to consider it and will talk with Mickey following the meeting.

Mickey mentioned that Janet Arenz was the lead on a previous subcommittee project.

Report and Recommendations – 1st Discussion

A minor amendment was made to the Teens Subcommittee Report and Recommendations by CWAC on January 11, 2006. Recommendation II.A was revised: “IN ORDER TO CONCLUDE OUR WORK....” The Teens Subcommittee approved this change.

Survey

- Kurtz: At the end of the December 7, 2005, meeting, Michael summarized the results of his survey of the local commissions. He was asked to follow up with the local commissions that did not respond. He plans to crosswalk between the surveys of SDA managers and local commissions. Only 13 counties are missing when the results of the two surveys are combined. He will look for responses where the SDA and local commissions identified the same team. It appears that in some counties the SDA responses are describing a different team that meets for a different purpose than what is described in the local commissions' responses. Due to workload constraints, he plans to initially contact only the counties that have no response in either survey.
- Patton: Suggested that Michael also contact the counties where the responses are different. We need to find out why the responses are different.
- Mason: Agreed that would be valuable information.
- Bouska: Noted that in smaller communities, the same players are commonly at many different meetings and would expect conversations about at risk youth to occur at meetings not necessarily titled as such.
- Patton: If Child Welfare is not attending these meetings, it gives the perception that DHS doesn't serve teens. If there are two teams in a county and one is labeled for youth but it doesn't include Child Welfare, we need to ask why.
- Reding: Another question to ask is if Child Welfare is included but not attending.
- Patton: When the Teens Subcommittee met with the child welfare program managers, they heard that when new expectations are required by the central office or when there are budget cuts, there are fewer people to attend these meetings. It's not a judgment statement, but we need to know when and why Child Welfare is not at the table.
- Kurtz: Agreed to do this additional crosswalk between the surveys.
- Lyda: Mentioned the Oregon Workforce Investment Board (OWIB) has a teen subcommittee.
- Rees: The OWIB teen subcommittee includes public and private representatives and addresses many of the same needs of the teams we are talking about. Concerned about parallel programs with no overlap.
- Lyda: The OWIB subcommittee is more focused on employment and education. There is an overlap, but also a different focus. Many times there is also an overlap of participants between the two groups.
- Serice: We are still collecting information from the SDAs. The impression is that most counties do have a process in place to discuss at risk youth.

- Andall: Sent the survey to the juvenile departments and 19 have responded. She will email the survey results to the Teens Subcommittee. Every county that responded has some process for staffing youth. Would like to have an analysis done of the three surveys to find the overlaps and gaps.
- Reding: Noted that the differences between the SDA and juvenile department responses may be partly due to the differences in how each county operates.
- Bouska: It is likely an analysis will find similar functions though counties name them differently.
- Mason: It is encouraging to find so many of these teams exist. Originally we did not think that was true.
- Bouska: The mental health system requires community teams, many of which are identified in these surveys. Data from their biennial implementation plan will be available later this year.
- Patton: The juvenile department survey lists MDTs quite frequently. Asked if juvenile departments are mandated to participate in MDTs.
- Reding: They participate not because they are mandated, but because of the importance of being there.

ACTION: Michal Kurtz will take the data collected thus far and compile it. He will follow up with the counties that have not responded or whose responses differed between the three surveys.

The compiled results will be emailed to the subcommittee members, who can submit questions they would like to be part of the analysis. Michael cannot guarantee he will have an analysis completed by the next meeting. Mickey Serice offered DHS assistance on the analysis within our resources.

- Andall: Before we distribute any of the survey information following the analysis, we need local involvement because they would be able to answer some of the questions we will have.
- Serice: Local staff will need to be involved if we develop an interagency agreement.
- Patton: If our surveys show that all counties have a process for discussing at risk youth, we may decide we don't need to develop an interagency agreement. Instead, we may want to ask them what they need to make the process work better.

- Wallick: For those youth already in the system, we will find that counties have something in place. But for at risk youth not in the system, she expects fewer in place due to confidentiality. If a process is in place, it will most likely be in the schools.

ACTION: Michal Kurtz will separate out the survey responses for the teams that deal with teens in the system those not yet in the system.

- Patton: It may be that our report to CWAC will be that communities are doing the best they can within the resources they have.

Next Steps – 1st Discussion

- Serice: Talked to the HB 2202 work group about our survey. They have a keen interest and asked that if we move toward a boilerplate interagency agreement (IA), it include language to include agencies that address the runaway and homeless population as participants in the interagency agreement. He will keep the work group updated. They asked to be allowed to review and comment on an IA if we do develop one. Our work right now is to determine the existence of these teams. After we get all the responses to the survey, we can ask the contact person if there are existing IAs.
- Mason: We would not require counties follow a specific IA, but would provide a model agreement they could choose to use. Asked for clarification on what is meant by “model format” in the first bullet in Recommendation II.B.
- Andall: We would look at existing successful IAs and suggest them as models for counties to follow.
- Mason: An IA often deals with the confidentiality barriers. There may be IA formats already in use that have resolved the confidentiality barrier.
- Wallick: Most IAs currently deal with youth already involved in the system.
- Serice: To him, “model formats” means what the team looks like, if it deals with youth before or after they enter the system, how they address confidentiality, in addition to any IA they may have. He then asked for clarification on the second bullet in Recommendation II.B.

The discussion moved from NEXT STEPS and returned to the wording of the subcommittee’s Report and Recommendations.

Report and Recommendations – 2nd Discussion

- Patton: “Determine” is the word we need to clarify.
- Mason: It means that after we review the data, we decide if we want to recommend to CWAC that they should “promote the establishment and improvement of such teams at the local level.”
- Rees: As we look at current programs, we need to see not only if they are working, but also if the agreement focuses on a collaborative process, not just cooperation between agencies. There is a difference in the outcomes of a collaborative process and cooperation.
- Bouska: The bulleted list in Recommendation II.B can be misinterpreted when looked at separately. We need to be clear, in any survey we send, how we word what we are asking for so that it specifies we are asking only about services to teens and not a broader population.

ACTION: For Recommendations II.B, it was approved to move the second bullet, inserting it at the beginning of the last bullet which will now read: “Determine whether DHS and other agencies on the Child Welfare Advisory Committee should promote the establishment and improvement of such teams at the local level and, where appropriate, make recommendations for action to the Child Welfare Advisory Committee.”

Cautionary Note: Any survey we send or recommendation we make needs to be worded so that it is clear we are addressing improving services to teens, not a broader population. The bulleted list in Recommendation II could be misinterpreted when read without the paragraph that precedes the list.

Next Steps – 2nd Discussion

- Andall: She and Julie McFarlane agreed to develop an action plan with activities and time frames. Another part of our job is communicating with our agencies and partners the work we do here.
- Mason: Anytime you do a survey, people want to know why and the results.
- Serice: Suggested creating an email list of interested parties of the Teens Subcommittee, including SDA managers.
- Patton: If we use an interested parties email list, we should distribute a list of action items and proposed recommendations rather than our minutes. It can be challenging for non-participants to understand meeting minutes. Where do our recommendations go once they are approved?

- Andall: We need to have a discussion on how we communicate our actions to others so the actions stay in the proper context. This will be part of the action plan.

ACTION: Karen Andall and Julie McFarlane will draft an action plan for the Teens Subcommittee's next steps. This will be distributed prior to the next meeting.

Next Meeting

The next meeting of the Teens Subcommittee is on Wednesday, April 12, 2006, 10:00 – 12:00, Room 252, Human Services Building. The agenda will include:

- Survey Results
 - Compiled by Michael Kurtz and distributed in advance.
 - Analysis (if possible in advance) to identify other information needed such as barriers and if there are any IAs in place.
 - Following the analysis, additional information will be collected through the contact person rather than sending another survey.
- Action Plan
 - Subcommittee next steps.
 - How to share subcommittee work with other groups.

Meeting adjourned.