

DHS DV Council Minutes
June 15, 2010

Present: Choya Adkison-Stevens, Karen Collette, Rhonda Culley, Valerie Eames, Chantell Geels, Therese Hutchinson, Carol Krager, Ralph Lewis, Emilee Coulter-Thompson (attending for Julie McFarlane), Richard Ott, Mickey Serice, Robert Salinas and Verona Turner.

Absent: Ardy Birkmeyer, Pam Briggs, Jayne Downing, Melissa Erlbaum, Susan Hughes, Nanci Jarrard, Audrey Konold, Cheryl O'Neill, Angelica Peña, Linda Pursell and Chris Sielieky.

Introductions:

Choya Adkison-Stevens facilitated the meeting. Choya opened the meeting by welcoming everyone and requesting that everyone introduce themselves and give details of their position and where they work.

Updates and follow-up:

Attention: All DHS DV Council Members

Please give at least 48 hours notice if you are unable to attend the DV Council meeting, so we could have the option of canceling the meeting. We have members attending from out of town and they must leave the day before the meeting, absent notices sent the day of the meeting do not allow enough time to notify them that the meeting is being canceled. When you are unable to attend please notify Richard Ott, Carol Krager, Chantell Geels and Verona Turner.

Carol Krager updated for Jayne Downing the latest information regarding the training program. DAS is losing their training unit however; they will continue training using an E-Learn program. Jayne Downing will be doing the training for DHS.

Emilee Coulter-Thompson distributed handouts; "The CD Summary of Homicide – Suicide in Oregon from 2003-2009" and "Violent Deaths in Oregon: Data by year from 2004-2008". The Oregon Public Health Division is interested in working with partners to develop primary prevention strategies to prevent Homicide – Suicide from happening. Emilee also made several announcements:

- The Rape Prevention and Education (RPE) Program funding application process for 2010-2012 is underway. The Attorney General's Sexual Assault Task Force has received 23 letters of intent to apply. Applications are due July 30th and awards will be announced September 7th. Projects should focus on the primary prevention of sexual violence and one of three areas: engaging youth, engaging men, or engaging communities.

- The Office of Family Health conducted a statewide needs assessment to select priorities for maternal and child health programs (funded by Title V), and family violence was identified as a top priority. Julie McFarlane and Emilee Coulter-Thompson are working to develop measures and activities related to domestic and sexual violence screening, counseling and referral for family planning programs. Emilee stated if anyone has any helpful ideas, now is the time to send them to her.
- The next Women’s Health Network lecture, “Does Size Matter?” is Friday, September 24th at McMenemy’s Kennedy School in Portland (details available at <http://www.healthoregon.org/wh>).

The Oregon Coalition Against Domestic and Sexual Violence (OCADSV) Annual Statewide Conference is from June 28 thru June 30, 2010 in Sun River. The Oregon Attorney General’s Sexual Assault Task Force is hosting the third biennial Roots of Change sexual violence prevention conference November 2 – 4, 2011 at the Benson Hotel in Portland.

Ad-hoc membership and Reviewing Minutes:

The DHS DV Council is not a closed meeting and anyone can attend without any formal requirements. If a person cannot attend every meeting but wants to be connected then the Ad-hoc position would be a good choice, as there are no attendance requirements for an Ad-hoc member. The number of Ad-hoc member’s is limited to ten.

The procedure for processing the DHS DV Council minutes has been changed as per the following directions:

1. The draft of the minutes will be emailed to all council members for corrections or additions.
2. The deadline for all council members to review the minutes is **one week**. Changes, additions should be sent to Verona Turner.
3. Verona will send the revised draft to Carol Krager to be reviewed.
4. After Carol Krager has reviewed the minutes they can become the final copy and emailed out to all the DHS DV Council Members and published to the DV Council web page.

Current Practice Document:

Carol Krager has separated the Current Practices and Standards making two companion documents. The reason for separating the document into two documents is because Current Practices change and the Standards do not. The Standards are on Gov Space. The Current Practices are not on Gov Space. Last meeting we reviewed part of the Current Practice Document, but not the entire document. The review and approval must be completed before Richard Ott and Chantell Geels meet with the Cabinet.

UPDATE: Current Practice and updated draft of the Standards are no on Gov Space.

Presentation to the Cabinet:

We originally were mandated to meet with the Cabinet twice per year and we changed this to once a year. The purpose of the meeting with the Cabinet is to:

1. Re-adopt the updated Standards and Current Practice documents.
2. Request approval to create a combined DHS - OHA Council.
3. We support a DHS Fatality Review Process. The statutes state that each county can have a fatality review and DHS can have a statewide fatality review.
4. Urge DHS to get mandatory DV, SA & Stalking in the Workplace Management Training completed.

NOTE: Deliver information to the Cabinet members before the meeting, so they have time to preview the information

DV in the Workplace Emergency Policy:

Robert Salinas has requested the assistance of the DHS DV Council to develop a flow chart using DHS Guidelines and in support of DHS Policy to be included in the “All Hazard Operation Policy Desk Manual. He stated the handbook is meant to be a reference, so he wanted to keep it as simple and he liked the idea of a flow chart. It was determined that he would need two flow charts; one for the victim and another flow chart for the perpetrator.

Articulating the Council’s Value:

The points discussed are:

- Working to get earmarked special considerations language into all of the JOBS contracts to get mandatory DV training, by the next biennium. **DONE**
- Mickey will discuss our work with the Family Services sub-committee and see if we can work with them.

REMINDER:

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DHS Domestic Violence Council Award of Excellence nominations are due by July 31, 2010

Planning for the next meeting :

- Robert Salinas requested the assistance of the DV Council to review the “All Hazard Operation Policy Desk Manual and develop a Flow chart using DHS Guidelines and in support of DHS Policy to be used in the handbook as a guide on how to handle DV in the workplace.
- We need to work on the recruitment plan to fill the two open positions on the DHS DV Council. (One partner position and one DHS position.)

Facilitator: Choya Adkison-Stevens

Team Building:

Snacks: Chantell Geels

Next meeting:

July 20, 2010 – From 9:00-3:30

4074 Winema Place – Salem, OR

Building 53 – Upstairs in D3 conference room