

DHS DV Council Minutes March 16, 2010

Present: Choya Adkison-Stevens, Karen Collette, Rhonda Culley, Jayne Downing, Valerie Eames, Chantell Geels, Susan Hughes, Nanci Jarrard, Carol Krager, Ralph Lewis, Cheryl O'Neill, Richard Ott, Mickey Serice, Verona Turner.

Absent: Ardy Birkmeyer, Pam Briggs, Melissa Erlbaum, Therese Hutchinson, Audrey Konold, Julie McFarlane, Angelica Peña, Chris Sielieky, Linda Pursell, Patti Hurtt.

Introductions: Choya Adkison-Stevens facilitated the meeting and opened the meeting by welcoming new members and requesting that everyone introduce himself or herself and describe their job duties.

Updates and Follow-up:

Jayne Downing has completed her draft for suggested SPD training. The draft will be shown to Carolyn Ross, if any changes are made Jayne will advise at our next meeting.

Stephanie and Valerie have been developing policy regarding house bill 2442, abuse to elder people and persons with developmental disability. The policy details mandatory reporting rules regarding a list of abusive criteria for instance, when the dependent caregiver uses their power to control whom the elder person can or cannot see, using restraints and taking financial control. If a caregiver has been reported the law enforcement and the District Attorney have a specific number of days to report back to advise if there will be an investigation or not.

Cheryl O'Neil has given a presentation to Advocates regarding changes to restraining orders.

Jayne and Carol have obtained lists of the DHS managers who have received the Workplace Domestic Violence, Sexual Assault and Stalking mandatory training. The training is conducted in two parts, the Policy piece and the Dynamics piece. Very few of the managers and supervisors have received both the Policy and the Dynamics pieces of the training.

Valerie Eames recommended a video titled "Older Mothers & Abusive Adult Sons". Valerie felt this contained a very informative message about power and control and suggested that it be viewed at a future DHS DV Council meeting.

Carol announced that Jayne Downing would give the presentation at this year's Diversity Conference. The Diversity Conference topic for 2010 will focus on Work Place Violence.

Carol followed up with the issue of adding boilerplate language to the contracts. The new language has been written and sent to the contact person, the language will be in JOBS contracts by next year. Language changes to all contracts are still in the works.

Carol advised the DV Council the Gov.Space has been set up and she has sent everyone an email to sign up for the DV Council group. There are two steps to be completed to access the DV Council Gov.Space group.

- 1) Sign up to create your account.
- 2) Carol will send you an invitation to join the DHS DV Council group. You must accept the invitation to join the group.

Presentation:

Kathy Isles, Carol Cole and Robbie Henifin discussed different ways to establish key performance measures. A key performance measure is used to justify a financial investment and shows the results of the investment. We need to identify areas where we have a significant impact on domestic violence, then show data substantiating how this has changed behavior or risk. They suggest we do strategic planning and take some time to think and use logic model to establish the information we need to know and then work out the data collection issue. We have a short deadline for this year, as the budget development process completion timeline is the end of April. If we have a proposed measure it must be presented by mid April. Kathy stated she would be available when needed for what ever is helpful to the DV Council.

To establish the key performance measure look at our Strategic Plan for the answer to the following:

- The key performance measure justifies the investment and shows the results and explains the connection to the work we do and the result of the work. It should tell the complete story of what is happening in our community. Key Performance Measures are reported to legislature annually.

To establish a proposal we must determine what is reasonable.

- Determine what can be done and what are we going to focus on.

To form a strategic plan we must decide what we are trying to impact.

- We need to understand the dynamics in the community and what the agencies are doing to impact DV.
- To what capacity can the people that need help be helped?

The minimum requirements to report the data:

- Here is what we have been doing.
- Here is the nature of work.
- Here is what the partners have been doing.

Presentation: Robert Salinas, Safety Coordinator for DHS.

Carol asked Robert Salinas about prior safety language in the EAP Contract which has been changed.

The goal as outlined in the standards is to insure domestic violence training would be provided to everyone that provides services to the state and the requirement written in all contracts. Robert acknowledged the need to strengthen DV protocol in the current safety and security plans and he is looking for the opportunity to change the language to help strengthen the safety plan. Cascade Centers is a third party provider and provides service throughout the state and will be included in the DV training requirement. Carol stated she would be willing to help create the plan. Robert will send a copy of EAP policy and a copy of work place security plan in a week or two.

Review of the Strategic Plan:

The Domestic Violence Council completed the task of updating the Strategic Plan 2009-2010 Action Steps.

Standards:

As OHA is in the process of becoming a separate department the DHS DV Council could become the DHS/OHA Domestic Violence Council. It was also determined that any changes would need to be reviewed by the cabinet, they have the final approval.

Assignments:

- Carol Krager will email the DV Council group with the mutual combat bulletin "She Hit Me". **(DONE)**
- Choya suggested that there would be an increased demand for training by local providers once the contract language is changed. It was suggested local DV Service providers be made aware of this change at the bi-annual Directors Day.
- Check with HR regarding the accommodations that have been put in place for staff that are victims of DV.

- Jayne Downing, Valerie Eames, Cheryl O’Neill, Nanci Jarrard are the sub-committee to work on Key Performance measures to be submitted to the April 2010 Legislature. They will publish their suggestions to Gov.Space.
- The DV Council Chairs, Jayne and Mickey will present the update of the Standards and companion document of Current Practice and the concept of an OHS/DHS combined Council to the Cabinet.
- Chantell Geels will send Robert Salinas a list of DHS DV Council 2010 meeting dates. **(DONE)**
- Develop guidelines for upfront staff.
 - a. Address the Self-Sufficiency screening with upfront people regarding the issue of, “what if an abuser shows up in the lobby and asks for personal information on staff members”.
 - b. Provide upfront employees with adequate training to do the job.
- Mickey will address the mandatory DV Training issue with the CAF Executive Staff and the District Managers meeting to develop a plan to see that the DV Training is accomplished.
- Jayne will give the exact title of the DV Training to Mickey. **(DONE)**
- Carol will send Mickey the DV Training course numbers. **(DONE)**
- Jayne will send the DAS list of employees that have completed the DV Policy part of the Workplace Domestic Violence, Sexual Assault and Stalking mandatory training.
- Karen Collette will post on Gov.Space the draft “Encourage appointment of DV Point People throughout DHS.
- Carol will send the updated list of DV Point People to everyone.
- Jayne will send the information for Community Forum (April 7th) and Carol will forward the information to everyone in DV Council.
- Choya will send a copy of the two handouts that Chiquita Rollins created to the DV Council members.
- Carol needs responses to Patricia Feeny’s request sent to her. (She has Nanci Jarrard’s response).
- Verona will send Chantell the DV Council attendance record. **(DONE)**
- Decide on the Facilitator for our meeting.

Planning for the next meeting

- Jayne will train on the different types of violence.
- Valerie Eames would like to show a video titled “Older Mothers & Abusive Adult Sons”

Future Presentations

- Invite Chiquita Rollins to present on Housing First Study
- Invite Brad Avakian to present at a future meeting
- Cheryl will invite Mary Williams DOJ to present at a future meeting
- Invite a representative from the State Library.
- Invite Heather to come back again to review Gov.Space

Facilitator: Choya Adkison-Stevens

Team Building: Jayne Downing

Snacks: Anyone who wishes may bring snacks

Next meeting:

April 20, 2009 – From 9:00-4:00

4074 Winema Place – Salem, OR

Building 53 – Upstairs in D3 conference room