

## DHS DV Council Minutes February 16, 2010

**Present:** Karen Collette, Rhonda Culley, Jayne Downing, Chantell Geels, Susan Hughes, Carol Krager, Audrey Konold, Julie McFarlane, Richard Ott, Angelica Peña, Verona Turner.

**Absent:** Choya Adkison-Stevens, Ardy Birkmeyer, Pam Briggs, Valerie Eames, Therese Hutchinson, Nanci Jarrard, Cheryl O'Neill, Michelle Reed, Mickey Serice, Chris Sielieky, Linda Pursell, Patti Hurtt.

**Introductions:** Richard Ott facilitated the meeting and opened the meeting by requesting that everyone introduce himself or herself and describe their job duties.

### **New Members:**

The DHS DV Council selected two new members:

Melissa Erlbaum, MPA, Executive Director from Clackamas Women's Services.

Ralph Lewis from Adult Protective Services/North West Senior & Disability Services.

### **Presentation:**

Christine Herrman, Executive Director of the Attorney General's Sexual Assault Task Force conducted a very informative presentation explaining the major program areas of the Task Force. The Task Force is comprised of more than 225 Oregonians who participate on the Task Force, its Committees, and work groups. The Attorney General makes the Task Force and Committee appointments and they serve for a period of two years.

The following is a list of the committees:

- **Campus Committee**
- **Criminal Justice Committee**
- **Legislative & Public Policy Committee**
- **Medical Forensic Committee**
- **Offender Management Committee**
- **Prevention & Education Committee**
- **Steering Committee**
- **Victim Response Committee**

The Sexual Assault Training Institute (SATI) was created in late 2001. The SATI works to increase victim safety, offender accountability and collaboration between criminal justice system responders and allied professionals. SATI provides discipline-specific and multi-disciplinary sexual assault training to advocates, campus staff, law enforcement, medical professionals, prosecutors, and offender management professionals. SATI offers regular training, including: 1). Annual Advocate Training. 2). Annual Sexual Assault Nurse Examiner (SANE) Training. 3). Biennial Prosecutor Training. 4). Biennial Sexual Assault Response Team (SART) Conference.

The Sexual Assault Nurse Examiner (SANE) Program was established in 2004. The SANE Program works to ensure the quality and consistency of medical forensic care for adult and adolescent victims of sexual assault in Oregon. Work of the SANE program is accomplished through the following:

- 1). Training, coordination and support to SANEs across the state of Oregon, including support through the SANE Certification process.
- 2). Technical assistance and resources to clinics and hospitals regarding SANE services and programming, policies and procedures, and other issues related to serving victims of sexual assault.
- 3). Staff support to implement the guidelines, policies and projects of the Medical Forensic Committee of the Task Force.
- 4). Administrative support to the Oregon SANE Certification Commission.

Oregon is only one of seven states that offer state-level SANE certification.

The Sexual Violence Prevention Program was established in 2005. The Prevention Program works to eliminate the root causes of sexual violence before it occurs. Work of the Prevention Programs is accomplished through the following: 1). Development of information, resources and training related to sexual violence prevention. 2). Technical assistance and support to local communities that are interested in engaging in prevention efforts. 3). Statewide organizing to promote sexual violence prevention within specific populations. 4). Collaboration with the Oregon Coalition Against Domestic and Sexual Violence to develop information and resources for Sexual Assault Awareness Month, which occurs annually in April. 5). Administration of federal Rape Prevention and Education (RPE) funds to local programs to engage in prevention efforts in their local communities.

### **Presentation:**

Rebecca Gray and Mark Rasmussen conducted a very informative discussion on the Transparency Policy. When discussing the Transparency Policy there are two key areas of focus. The State of Oregon web page and the Statesman Journal's web page. The Transparency side has no names but it does show the agency number, title, if the position is full or part-time and the annual salary. The Statesman Journal requests information from the state and then publishes the information on their web page. The information is public information and it contains the employee names, branch of government and the employee's annual salary. The Statesman Journal updates their web page annually. Human Resources Department is the only department that can go into the records and suppress information. It was noted that if Advocates certify they need suppression because of the address confidentiality program their information could be suppressed. The person to contact is David Leith, Associate Attorney General at the Department of Justice. His telephone number is 503-378-6002. Judges and Public Safety Officers information is suppressed, if they make a request for it to be suppressed and if they can demonstrate why they need the information suppressed. Expenditures for January 2010 will be posted by the end of next week. This list has the agency number, agency name, vendor name and business name. The purpose of publishing this information is so the taxpayers can see how their dollars are being spent.

### **Review of the Standards:**

The Domestic Violence Council held a discussion regarding updating the Standards. As OHA is in the process of becoming a department it was mentioned that the DHS DV Council could possibly become the DHS/OHA Domestic Violence Council. It was also determined that any changes would need to be reviewed by the cabinet, they have the final approval. When updating the Standards do not change the content just update the information and eliminate the acronyms.

### **Assignments:**

- Carol Krager will add Batterer Intervention into the document if appropriate.
  - Note the Child Welfare Practice Guidelines contains a lot about working with a Batterer.
- Carol Krager will separate the Standards from the Current Practice, making Current Practice a totally separate document. The Current Practice document needs to be updated.
- We now have DAS Work Place Policy and it should be included.
- Julie McFarlane will draft recommendations regarding the DV Fatality review to be posted Statewide, not locally.
  - This is a system response to strengthen the gaps and to learn what could be done better.
- Carol will send out the Multnomah County Protocol and two reports from Chiquita Rollins
- Carol will send out a copy of e-mail sent to Erinn Kelley-Siel.
- DHS has been asked to write a letter of commitment for a recovery grant. Chantell will call Theresa and check to see if she wants a follow-up letter, then write the letter. This project doesn't fit with our program. The DV Council is not staffed and we can't make a commitment to this project.

- Chantell will find out if the Diversity Conference has selected a topic and the date for the 2010 Diversity Conference.
- Strategic Plan (Modify performance indicator and have it the same as the steps), Karen Collette will draft something & bring it to the next meeting.
- 1.2 Strategic Plan (under accomplishments) Carol will modify and send draft of tool to Audrey Konold.
- 1.2 Strategic Plan, Audrey Konold will check with Linda Adams regarding DAS vs. DHS Policy.
- Susan Hughes will go into GovSpace and make all the updates to the Strategic Plan.
- Richard Ott will check the Leadership Meetings dates at OSH to see if this is the appropriate venue to discuss the DV Council Standards. He will advise the DV Council at our next meeting.
- Carol Krager will contact Ronald to see if the boiler point language can be implemented in the contracts.
- Carol Krager will contact Robert Salinas, Health & Safety Coordinator to get boiler point language into the contract.
- Carol Krager will bring the Tips to the next meeting and give the Tips to Rhonda Culley.
- Carol will invite Kathy Isles to come to our meeting and assist us with developing a DHS Performance Indicator.

#### **Planning for the next meeting**

- Jayne will train on the different types of domestic violence.
- Finish the review of the Action Plan

#### **Future Presentations**

- Invite Chiquita Rollins to present on Housing First Study
- Look for a resource to talk about soldiers returning from war

**Facilitator: Choya Adkison-Stevens**

**Team Building: Jayne Downing**

**Snacks: Anyone who wishes may bring snacks**

#### **Next meeting:**

April 20, 2009 – From 9:00-4:00

4074 Winema Place – Salem, OR

Building 53 – Upstairs in D3 conference room