

DHS DV Council Minutes  
November 17, 2009

**Present:** Choya Adkison-Stevens, Richard Ott, Valerie Eames, Cheryl O'Neill, Audrey Konold, Karen Collette, Susan Hughes, Jayne Downing, Pam Briggs, Julie McFarlane, Verona Turner.

**Absent:** Nanci Jarrard, Carol Krager, Chris Sielieky, Angelica Peña, Rhonda Culley, Linda Pursell, Therese Hutchison, Patti Hurtt, Chantell Geels,

**Assignments:**

- Richard Ott will offer Chris Sielieky a position as Ad Hoc member on the DV Council. **(DONE)**
- Richard Ott will discuss line managers meeting with Carol.
- Carol will work with the web people to set up the DV Council members in Gov Space. **(DONE)**
- Verona will email the most recent copy of the Excellence Nomination Award Document to all of the DV Council members to be reviewed and edited for approval or rejection. **(DONE)**
- Verona will send Jayne Downing the recruitment application packet for her review, before it is sent out. **(DONE)**
- We will be sending out new member application forms to fill two openings within the DHS DV Council.
- Send out the new member application information ASAP. The deadline for the new member applications is 5:00 p.m. on Friday, December 11, 2009. **(Richard Ott will send updated information regarding the revision to the dates and times.)**
- The new member sub-committee is: Audrey Konold, Choya Adkinson-Stevens, Karen Collette and Susan Hughes. The sub-committee members will meet on Wednesday, December 16, 2009 from 1:00 p.m. – 4:00 p.m. to review the applicant's information. **(Richard Ott will send updated information regarding the revision to the dates and times.)**
- Jayne Downing will compare the DV 101 recommendations to the SPD Training Plan. She presented a handout (Domestic Violence 101 for Seniors and People with Disabilities) with the additions she recommended be addressed in standardizing the SPD training.
  - Jayne Downing will add in the oppression piece to the above handout and bring it to the next meeting for review.

- Chantell will dedicate ½ hour on the agenda (for all future meetings) to review the Action Plan. The group suggested that Chantell use the action steps to plan the agenda.
- Richard will send an email to Carol Krager to access the evaluations of the Diversity Conference to obtain our performance indicator of the event. **(The information from the Diversity Council is still pending, per Carol)**
- Verona will email a copy of the Strategic Plan Action Steps 2009 - 2010 for everyone to review and discuss at the January 19, 2010 meeting. **(DONE)**
- Every March or April have an overarching update to the Action Plan and report the updates and progress to the DV Cabinet once a year.
- Ask Carol Krager if she knows which managers have had the manager's mandatory training and who has not.
  - When Carol Krager returns to work, review which area's need covered. Review strategies to ensure all of DHS receive DV Training. This must be done by February as DAS tracks the ones who have taken this training and those who have not. **(DHS Training has stated this needs to be done on a case by case basis.)**
- Karen Collette will bring a card to the January 17, 2009 DV Council meeting for presentation.
- Jayne Downing will obtain the percentage number of DHS managers that have taken the mandatory training. Then, Jayne Downing and Richard Ott will contact Mickey Serice to ask for direction with the DHS mandatory training issue, the guidelines are out but DHS has the most resistance to the training.
- It was decided by the DV Council to adopt the following new policy:
  - At the beginning of each meeting members will verbally announce their task check-in list. Again, at the end of every meeting and before leaving, members will verbally announce their task check-out list.
  - We have a lot of members who leave early, at lunch. When leaving early all assignments must be complete and provided to the DV Council before leaving the meeting.
- Cheryl O'Neill will invite Nancy Greenman to come to a DV Council meeting and give a presentation.
- Jayne will contact Attorney General Task Force Coalition to come to a future DV Council meeting and give a presentation.

- Everyone's assignment is to review the Standards (the document is published on the web) review the document and bring suggested changes or additions to the next meeting for approval by the council.
- Everyone's assignment is to review the Strategic Plan and bring suggested changes or additions to the next meeting for approval by the council.
- Everyone's assignment is to bring a dish to the January 19, 2009 meeting for the potluck,

### **Suggestions and Planning for Future Presentations at DV Meetings:**

- Valerie Eames suggested Cheryl O'Neill and Nancy Greenman could give us an overview of what is happening at statewide level.
- Public Health Data & Reports
- Oregon Health & Teens
- DV related issues
- Multnomah County housing has a study that will be available early next year with a comparison of traditional shelter & VOA model and the long-term outcomes.

### **Updates:**

- DV Council members were informed the first presentation of the annual DHS Domestic Violence Council 2009 Award of Excellence was presented to Rebecca Swearingen. The award presentation was documented in a well-written article in the Central Oregonian newspaper.
- Richard Ott attended the second presentation of the annual DHS Domestic Violence Council 2009 Award of Excellence, which was awarded to Barbara Riley from Hood River. Richard stated the award presentation went very well and a large number of people attended.
- Richard Ott shared the great news of his job promotion as Director Oregon State Hospital Forensics Unit 50-D.
- Sarah Clark resigned from the DV Council because the grant for her position was de-funded and her position was discontinued.
- Jayne reported that she has been conversing with the National Guideline People and they are thinking of using Oregon as their model for the "Workplace Effects of Domestic Violence, Sexual Assault and Stalking" training. They are looking at different states to see what would work best for their policy.

**Facilitator: Choya Adkinson-Stevens**

**Team Building: Jayne Downing**

**Snacks: Potluck Meeting - Everyone bring a dish**

**Next meeting:**

January 19, 2009 – From 9:00-4:00

4074 Winema Place – Salem, OR

Building 53 – Upstairs in D3 conference room