

DHS DV Council Minutes  
September 15, 2009

**Present:** Nanci Garrard, Karen Collette, Choya Adkison-Stevens, Rhonda Culley, Carol Krager, Sara Clark, Susan Hughes, Jayne Downing, Angelica Pena, Cheryl O'Neill, Richard Ott, Therese Hutchison, Mickey Serice, Teri Herndon, Audrey Kenold, Chantell Geels, Emilee Coulter-Thompson, Linda Pursell, Verona Turner.

**Absent:** Pam Hurtt, Chris Sielieky, Pam Briggs, Stephanie Merhib, Ardy Birkmeyer.

**Assignments:**

- Nancy Jarrard will email the form "Am I Abusive?" to Carol Krager on Thursday.
- Carol Krager will arrange for "Gov Space" to attend the October 20, 2009 meeting. (Suggested time options 11:30 or 2:45 or 3:00).
- Review of Standards – Small groups will be topic at October 20, 2009 meeting. (check to see if updates may be needed).
- Nancy Jarrard will contact "Safe Start" for speaker and give an overview at the October 20<sup>th</sup> meeting. (Suggested time 1:00 – 2:30.)
- Carol Krager will re-draft the Annual Award of Excellence Nomination Draft. She will send an electronic copy to everyone to review the nomination and make any changes. Then send it back to Carol Krager ASAP. She will edit and send back out to DV group for final approval. All changes to be complete before end of September.
- Jayne Downing will call Chris Sielicky regarding DV Council Meeting attendance.
- Jayne Downing will send Choya Adkinson-Stevens the "Babies in Work Place Policy".
- Cheryl O'Neill will line up a date and time slot in October with a local program for our award presentation to align with an event that is happening in the community and she will send the date to everyone.
- Carol Krager will explore the option to put a link to "Are you being abused?" on our web site.
- Carol Krager will contact the person who nominated the candidate for the DHS Domestic Council 2009 Award of Excellence to obtain information about the Award Recipient that will be used at the award ceremony. She will send this information to Mickey Serice and Clyde Saiki.
- Sara Clark volunteered to draft the talking points for the award ceremony for Rebecca Swearingen from Saving Grace.
- Karen Collette volunteered to draft the talking pints for the award ceremony for Barbara Riley from DHS.
- Cheryl O'Neill will email the dates of the local activities in Barbara Riley's area to Karen Collette.
- Mickey Serice volunteered to submit a silent auction basket from CAF for next month.

- Mickey Serice suggested Carol talk with Gene Evans to plan press releases and take pictures of the DHS DV Council 2009 Award of Excellence Award presentations. **(DONE)**
- Carol Krager will check with Angela to see which week the silent victims will be on display in the DHS lobby. **(DONE)**
- Nanci Jarrard will contact the speaker for our next meeting. **(DONE)**
- Carol Krager will email a template of the agenda to the co-chair Chantell Geels. **(DONE)**
- Richard Ott will work on the template for the plaques, and then send it to everyone for approval. **(DONE)**
- Chantell will work on the agenda for the October 20<sup>th</sup> DHS DV Council Meeting.
- Verona will send the September 15, 2009 DHS DV Council Meeting Minutes to Carol Krager, Rhonda, Choya and Richard for approval. **(DONE)**
- Carol Krager will update the DV Council email list. **(DONE)**
- Carol Krager will email Mickey Serice advising him of the new Chairperson and Co-Chair person. **(DONE)**
- Reminder to contact the District Manager and Program Manager for Barbara Riley to invite them and provide the necessary date/time information so they will be present at the award ceremony. **(DONE)**
- Karen Collette will pick up a thank you card and collect signatures at our October 20, 2009 meeting to thank Clyde Saiki for funding the Certificate Awards and Plaques. **(DONE)**
- Richard Ott and Nanci Jarrard stated they may be able to attend the “Purple Light Nights” program. The program will be held at the Prineville Court House on October 6, 2009 at 7:00 P.M. They will coordinate this with Mickey Serice.
- Valerie Eames will check within SPD about the best approach to connect with AAA’s and District SPD line managers and report back at a future meeting.

#### **Future Agenda:**

- Cheryl O’Neill will check and see how CW divisions meet with line managers (Eastern, Southern, Metro, etc.) or other venues for presenting the standards and report at a future meeting. (suggested date: January or after).
- Carol Krager will arrange for OIS to come to the November 17, 2009 meeting to explain their safety goals and coordinate with our goals.
- Council will have informal conversation with Mickey Serice regarding Sexual Assault, Domestic Violence and Stalking & Human Trafficking included in our DV Counsel goals.
- Future Task to be added to our Strategic Plan - develop a training plan for SPD and APS.
- DHS Domestic Violence Standards state everyone in DHS must have DV Training and the Cabinet adopted our Standards. We need to have an informal discussion with Mickey Serice to obtain direction to accomplish this.

- As a council we need to formally respond to the email from Judy Gerrard, stating Administrative Services do not need to have DV Training, respectfully advising that this is not correct and have Mickey Serice or Clyde Saiki endorse it.

### **Updates:**

- Jayne Downing has been conducting the DV, Sexual Assault and Stalking Training around the state and has trained over 3,700 managers from State Police, DHS and HR Staff.
- Emilee Carter-Thompson attended the National Sexual Assault Conference in Alexandria, Virginia and presented an overview of what other states are doing to build awareness and prevention curricula in their area.
- Carol Krager stated Mickey Serice and the Executive Team would put together a gift basket for DV Awareness Month.
- DV Point People have picked a theme for DV Awareness Month. “DV Hurts Let’s Educate.” Carol Krager has printed 50 posters to use for DV Awareness Month.
- Carol Krager has created a power point presentation regarding Domestic Violence and Children. She will send it out to districts to show at their meetings. Each week she will send out something they can use for promoting DV Awareness.
- Nancy Jarrard informed the group that “Safe Start” did not have an open date available for a presentation to the DV Council until after October 20<sup>th</sup>.
- Audrey Konold will replace Teri Hutchinson on the DHS DV Council.
- Valerie Eames will replace Stephanie Merhib on the DHS DV Council.
- Choya Adkison-Stevens accepted the six-month position a facilitator for the DHS DV Council meetings.

### **Multnomah County - Study:**

Chiquita Rollins from Multnomah County was scheduled to attend the morning meeting and explain the Multnomah County Data Study; however, she was unable attend. She will re-schedule to attend a future meeting and discuss this topic.

### **Diversity Conference Final Prep and Assignments:**

Our presenter will be Sara McCain from Catholic Charities. The topic will be “Working with Battered Immigrant Women.”

Choya informed us the posters she was checking into for the Diversity Conference resource table did not come together.

Jayne Downing put together a form Board on Immigration Information with victims of DV for the Diversity Conference resource table and she will provide their 30<sup>th</sup> anniversary posters.

Carol made copies of the U-Visa's and self-petitioning under VAWA for permanent residency for the Diversity Council resource table and she will bring crime victims posters.

**Overview of the Primary Aggressor screening form:**

Sara Clark discussed the Primary Aggressor Screening form, from NW Network out of Seattle. The intake full primary aggressor screening is 10 pages long containing phrased questions and is not quick to complete. The screener has to be trained to interpret the answers and for all of the things to look for. This form helps the worker look at the entire context of the relationship to determine if the person is the victim or in control. It looks at the bigger picture of the relationships and contains phrased questions; not to aggressive, to get at the answers that need follow-up. As well as, what to listen for to establish the person that has the power in the relationship – power by Criminal involvement, Fear or Control. Jayne Downing noted there is a difference between a primary aggressor verses a predominant aggressor. Carol Krager stated we should also be looking at criminal as well as cohesive behavior.

Sara Clark stated additional information could be found on the websites listed below:

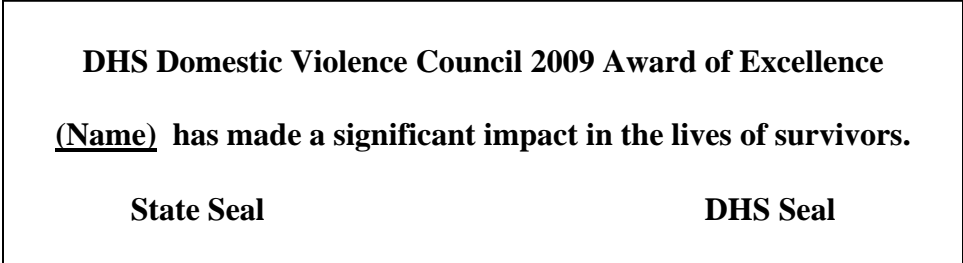
- The network/La Red (Boston)
- The Northwest Network NWNetwork.org (Seattle)

**Nomination Process and Award Presentation Discussion:**

Barbara Riley, from DHS and Rebecca Swearingen, from Saving Grace were selected to receive the DHS Domestic Violence Council 2009 Award of Excellence. We discussed the award ideas with Mickey Serice and he gave his approval for (up to \$50.00 or \$60.00) for the plaques and (\$200.00) for the certificates to be used for training tuition or the two hundred dollars could be donated to a shelter. Mickey discussed the funding and award ideas with Clyde Saiki and received the approval to proceed with the order for the awards. Mickey recommended using Capital Trophy to order the plaques.

The DHS Domestic Violence Council unanimously agreed the plaque would be engraved as follows:

**It was decided the plaque would reflect both the state seal and the DHS seal. With the DV ribbon (fade in the background).**



- **Mickey Serice and Clyde Saiki will present the awards with the presence of one or two DHS DV Council Members and the award recipients Manager.**

**Award Nominations:**

There was discussion on improvements that can be made to the nomination and evaluation process. We will re-design our process for next year. It was decided that more specific questions directed at “building relationship between providers and DHS or visa versa”, we will improve the nomination process. We also want to get more specific information on innovative practice and request letters of support from DV partners if the applicant is a DHS employee and letters of support from DHS if the applicant is a DV partner.

**Legislative Update:**

Sybil Hebb distributed a handout “The Oregon Alliance To End Violence Against Women”. The handout was a summary of the 2009 Domestic Violence and Sexual Assault Legislative house bills that were passed by the Legislature. Sybil discussed each house bill and explained the changes that were made to each bill. Sybil’s presentation was very information and she contributed a great deal of information in a very short time. She left her email and invited anyone wishing more information to contact, Sybil Hebb, Oregon Law Center, [shebb@oregonlawcenter.org](mailto:shebb@oregonlawcenter.org) with any questions.

**Nominations for Chair and Co-Chair:**

Rhonda Culley opened the discussion for nominations/volunteers for a new Chairperson and a new Co-Chair person. Rhonda stated that appointing the new chair and co-chair is a very informal process. However it requires a real commitment from the person that accepts the position. She gave examples of some of the responsibilities:

- Building the meeting agenda.
- Reviewing and approving the minutes.
- Contacting speakers.
- Contacting Mickey Serice with questions.
- Contacting members who miss two or more meetings.

The group unanimously voted Richard Ott and Chantell Geels as equal Co Chairs of the DHS DV Council.

**DV Awareness Month:**

There was a brief discussion on DV awareness month. Carol Krager informed the group that the DV Point People have picked a theme for DV Awareness Month. “DV Hurts Let’s Educate.” Carol printed 50 posters using the theme to be used for DV Awareness Month and created a power point presentation regarding Domestic Violence and Children. She will send it out to districts to show at their meetings. Each week she will send out something they can use for promoting DV Awareness. The Council will also request that a message be sent out by Dr. Goldberg. Carol will contact communications about what is needed to make this happen.

**SPD Training Plan Update:**

As a future task for DHS DV Council, we have a great opportunity to make a difference by developing a training plan for Senior and People with Disabilities (SPD). Our

standards have been adopted by the Cabinet and state that everyone in DHS must have DV Training. The Council should discuss this project with Mickey Serice to ask for guidance and direction to accomplish this task.

**Agenda items for next meeting:**

- “Gov Space” follow-up
- Finalize the recruitment process
- Review and update the standards document to represent to the cabinet
- Review and update award presentation process

**Facilitator: Choya Adkinson-Stevens**

**Team Building: Angelica Pena**

**Snacks: Jayne**

**Next meeting:**

October 20, 2009 – From 9:00-4:00

4074 Winema Place – Salem, OR

Building 53 – Upstairs in D3 conference room